

# Privacy Notice



**North Yorkshire  
County Council**

## *North Yorkshire Safeguarding Children Board (NYSCB)*

**This Privacy Notice is designed to help you understand how and why the County Council processes your personal data in relation to the North Yorkshire Safeguarding Children Board (NSCB). This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).**

### **Who are we?**

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR).

The Children Act 2004 requires each local authority to establish a Local Safeguarding Children Board (LSCB) for their area and specifies the organisations and individuals that should be represented on the LSCB. North Yorkshire Safeguarding Children Board (NYSCB) is a partnership of local agencies which consists of senior representatives of all the key organisations that work together to safeguard and promote the welfare of children and young people in North Yorkshire.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer  
Veritau Ltd  
County Hall  
Racecourse Lane  
Northallerton  
DL7 8AL  
[infogov@northyorks.gov.uk](mailto:infogov@northyorks.gov.uk) // 01609 53 2526

### **What personal information do we collect?**

In order to deliver our NYSCB responsibilities the Council will need to collect both personal and special category data, specifically:

#### Personal data collected:

- Personal identifiers (e.g. name, data of birth, address)
- Gender
- NHS number
- Details of family members, associates and personal relationships
- History of behaviour that may cause safeguarding concerns
- Information about individuals who are reported as missing

#### Special category data collected:

- Ethnicity or race
- Religious beliefs
- Health information
- Details about sex life and/or orientation

#### 'Criminal Conviction/Offence History'

- Details of criminal offences and prosecutions
- Information about individuals who have a risk to children status
- Information about individuals who are released from prison

#### Why do we collect your personal information?

We need to collect this information for the following purposes:

- Service provision
- Fulfil our statutory obligation in relation to organising Serious Case reviews
- Supporting the Child Death Overview Panel (CDOP)
- Develop policies and procedures for safeguarding and promoting the welfare of children and young people
- Complying with child protection procedures
- Service improvement
- Prevention and detection of crime

#### Who do we share this information with?

In the course of performing our duties, we may share your information with a number of agencies who are key to delivering our service.

Within North Yorkshire County Council:

- NYCC teams who form part of the NYSCB, for example: Children & Families; Education & Skills; Safeguarding Unit; Virtual School; Health & Adult Services; Youth Justice

Agencies we share information with:

- Partners of the NYSCB, for example: North Yorkshire Police; national probation service; NHS; CAFCASS; NSPCC; Army welfare, district councils
- Regulatory authorities
- Ofsted

We will share data appropriately with other agencies in the following circumstances:

- Where there is a serious risk of harm to you or others
- Where there are concerns for the welfare of a child
- Where a court requires us to share information about you

#### How long do we keep your information for?

NYCC only retains your personal data for as long as is necessary to provide services to you, and in line with the Council's Record Retention and Disposal Schedule. The following table details the retention period for records relating to this service:

Data held	Retention period
Serious Case reviews	15 years from the date of publication of the Serious Case review
Child death reviews	15 years from the date of publication of the child death review

Records relating to the constitution and management of the LSCB	4 years from creation
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### **What is our lawful basis for processing your information?**

With regard to personal data:

Article 6(1)(c) – Legal Obligation

Article 6(1)(e) – Public task

With regard to special category data:

Article 9(2)(h) – Provision of health and social care

Article 9(2)(c) – Vital interests

The legislations, policies and guidance that relate to this service include, but is not limited to:

- Children Act 2004

**For more information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).**